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| **Event Sales Development Manager**  **Job Description** |
| In collaboration with Warner Media, Linen Mill Studios has developed the world’s only licensed Game of Thrones Studio Tour at their Banbridge studios where a significant proportion of the globally renowned series was filmed.  This brand new ‘world-class’ attraction immerses guests in the fantasy and intrigue surrounding the series through as unparalleled presentation of original sets, costumes and artefacts, together with insights into the skills applied in creating Game of Thrones. Game of Thrones Studio Tour delivers an exceptional visitor experience as well as a deep understanding of the quality of production that produced one of the most watched tv series of all time.  Our team plays a pivotal role in ensuring that Game of Thrones Studio Tour is internationally recognised as a must-see attraction and by making an important contribution to our core mission, vision and values.  This post represents an outstanding opportunity to join a committed and enthusiastic team.  Job Role: Event Sales Development Manager  (Based at Linen Mill Studios, Banbridge, Northern Ireland)  Responsible to: Head of Sales  Responsible for: Driving attraction ticket sales globally for all market segments.  Contract: Full time permanent role working Monday-Friday including evening and  Weekend work to attend travel trade events and functions as required.  Salary: £30,000 - £40,000 per annum  Event Sales Development Manager Role Summary:  We are currently seeking a passionate, energetic and dynamic **Event Sales Development Manager** to join the sales team. Reporting to the Head of Sales, this is a vital role within the team to drive event sales, provide operational and administrative support for our B2B travel trade partners and clients globally.  The ideal candidate will have a positive can-do attitude and love working as part of a busy team. Boundless energy, commitment and enthusiasm is required to help build and nurture the reputation of this world-class visitor experience.  The candidate will have responsibility for our individual and Group client databases via our travel trade partners and business network. You will support interdepartmental operations, mostly with, but not limited to, the marketing, visitor services and finance teams to ensure efficiency throughout, and to primarily deliver a smooth customer journey.  **Top 3 Accountabilities:**   * Relationship management * Sales * Deliver on key commercial KPI’s   **Key Duties and Responsibilities:**   * Develop and establish sound, effective and professional relationships with all current and prospective corporate, community, and wedding event contacts. * Responsible to generate leads, convert event sales and respond to event and group sales inquiries and provide proposals and follow-up as required. * Day to day key account management of our partnerships. * Deliver service excellence across all touchpoints. * Effective administration management. * Responsible for achieving agreed KPI’s * Maintain up to date client database and CRM system. * Participate fully in all associated event sales activities including research, telesales, market engagement, client entertaining, social events, promotions, and familiarisation visits. * Assist and support the annual ticket allocation and commission review for travel trade partners. * Generate reports, contribute and attend meetings as requested. * Research and identify sales trends and new sales channels with recommendations.   **Essential skills and experience:**   * Minimum two years’ experience in a sales role within the hospitality sector, ideally within a visitor attraction, hotel or venue environment. * Proven track record of delivering sales, achieving targets and maintaining sales growth. * Ability to generate new leads and build strong relationships with new and existing trade clients. * Experience in negotiation and agreeing contracts. * I.T. / Microsoft Office proficient; comfortable with learning new software as the business and role requires. * Proficiency in Power-point and strong presentation skills. * Interpersonal skills: a ‘people-person’, confident and at ease with meeting people, building successful business relationships, and fulfilling commitments made. * Excellent planning and organisational skills. * Excellent verbal and written communication skills, with attention to detail and precision, fluency in spoken and written English. * Excellent organisation, co-ordination, prioritisation and time management skills. * Ability to thrive in a busy and challenging environment whilst working to tight deadlines. * The role will involve travel; candidates must have access to a car when needed for sales calls and hold a full Driver's Licence.   The closing date for return of CV’s is 6th March 2023 at 5pm. |
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**Role Specification – Sales Executive**

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| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** | **ASSESSED** |
| Experience | Minimum of two years’ experience in a sales role within the hospitality sector |  | Via CV and interview |
| Experience | Proven track record of delivering sales, achieving targets and maintaining sales growth. |  | Via CV and interview |
| Experience | Ability to generate new leads and build strong relationships with new and existing clients. |  | Via CV and interview |
| Experience | Experience in negotiation and agreeing contracts. |  | Via CV and interview |
| Experience & Skills | I.T. / Microsoft Office proficient |  | Via CV and interview |
| Experience & Skills | Proficiency in Power-point and strong presentation skills. |  | Via CV and interview |
| Skills | Excellent interpersonal, negotiating and influencing skills. |  | Interview |
| Experience | Ability to thrive in a busy and challenging environment whilst working to tight deadlines. |  | Interview |
| Essential | Drivers Licence with access to a car for business purposes. |  | Via CV and interview |

**Linen Mill Studios Values and Behaviours**

Team members of Linen Mill Studios are required to promote and support its mission and values:

**Our Core Values:** Diversity, Positivity, Teamwork and Creativity. Team members are expected to:

* 1. To embed diversity, you are expected to respect and appreciate each other and be inclusive.
  2. Be self-motivated, passion and positive contributing to the culture of the environment.
  3. Demonstrate strong teamwork with fellow colleagues.
  4. We will promote innovation and embrace change.