

<b>Job Title:</b>	<b>Management Accountant</b>	<b>Position Type</b>	Full time - Permanent
<b>Job Description</b>			
<b>Responsible to: Finance Manager</b>			
<b>Responsible for: Accounts &amp; Systems Management</b>			
<p>In collaboration with Warner Media, Linen Mill Studios have developed the world’s only licensed Game of Thrones Studio Tour at their Banbridge studios where a significant proportion of the globally renowned series was Filmed.</p> <p>Through a superlative interactive experience, this brand new ‘World Class’ attraction will immerse guests in the fantasy and intrigue surrounding the series. An unparalleled presentation of original sets, costumes, and artefacts, together with insights into the skills applied in creating Game of Thrones, will deliver an exceptional experience and understanding of the quality of production in what remains one of the most watched TV series of all.</p> <p>Our team will play a pivotal role in ensuring that Game of Thrones Studio Tour is internationally recognised as a must-see attraction, by placing the guest experience foremost in their actions and by making an important contribution to our mission, vision, and values.</p> <p>This is an outstanding opportunity to join a committed and enthusiastic team with responsibility for delivering a project that celebrates and protects the artistic heritage of this landmark series.</p> <p>We welcome people who are professional, will join us in working flexibly, being cheerful and ensuring our guests are enchanted by the Tour and safe within its environment.</p> <p>We are looking for a <b>Management Account</b> to join our Finance team.</p> <p>Contract Type    Full-time permanent  Salary             £35,000- £40,000  Pension            Employer 5% Employee 4%  Holidays          33 days per annum inclusive of bank holidays  Benefits            Excellent benefits package  Learning           In-house learning and development opportunities</p> <p>This role will close on 30<sup>th</sup> November 2021.</p> <p><b>ROLE SUMMARY:</b></p> <p>The team are looking for someone who can take confident ownership in preparing management accounts and add value to the accounting process helping improve profitability, timely reporting and systems development.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Assist with the production of monthly management accounts including preparing and posting journal entries</li> </ul>			

- Assist with budgeting, forecasting and business planning including analysis of variances from budget and present commentaries on the same
- Responsible for overseeing bank administration including bank reconciliations, weekly and monthly payment processing
- Reconciling balance sheet items on a regular basis
- Maintain company fixed asset register, preparing and posting depreciation journals
- Support the year end accounting process and audit preparation
- Ad hoc project work in relation to improving financial reporting systems/efficiencies and reviewing internal controls
- Reviewing payroll
- Preparing and processing VAT returns
- Assist with systems development in particular accounts package, Business Central
- Any other necessary duties

**Essential Criteria:**

The successful Accountant will have the following characteristics:

- Qualified ICA, ACA, ACCA or CIMA but part qualified may also be considered with extensive experience
- Strong systems experience particularly including MS Excel (Pivots and Lookup)
- Experience in using Navision or Business Central accounting system would be desirable
- Ability to work on own initiative and manage workload to meet reporting deadlines
- Excellent interpersonal skills and extremely motivated and enthusiastic